

December 13, 2001 CWills

MEMORANDUM FOR:

SAE, Tech Center 2800

FROM:

Frank Lebron

Receipt Accounting Division

SUBIECT:

Unpaid Check Listing

2857

Attached is a photocopy of a check which was returned "Unpaid" to the Office of Finance on the above date. Referring to PALM, it was determined that your area was to be notified about the check that was returned.

A copy of the RAM screen printout for the returned check is attached to this memo. Please place this memo in the application file to show the fees that were backed out of the financial system.

Please review the file to determine if any charge authorization request letters giving the Office authorization to charge any additional fees to an applicant's deposit account are present. An additional \$50.00 processing fee will be charged for any unpaid check.

If a charge authorization is not present in the file, please take the appropriate action in notifying the applicant of the status of the application. For any further information, please feel free to contact me on (703) 305-4231.

> Adjustment date: 01/23/2002 VERONN2 01/22/2002 VERONN2 00000010 500206 09818664 01 FC:122 130.00 CR 02 FC:105 130.00 CR 03 FC:118 1440.00 CR 04 FC:617 50.00 CR

1/22/2002	VBROWN2	00000010 500206	09818664

130.00 CH 1440.00 CH

MINTZ, LEVIN, COHN, FERRIS GLOVSKY AND POPEO, P.C. ONE FOUNTAIN PLAZA, STE. 400 1911 FREEDOM DR. RESTON, VA 20190

030349677 Spate November 128 0 2001

09/818664

DO NOT EXCEED OVER \$10,000.00

220075673 170 3514 4035 09 22

PAY 2200 / OTHE COMMISSIONER OF PATENTS AND TRADEMARKS

\$ 1,700.00 --One Thousand Seven Hundred Dol

FOR 23439-032-402

5-13/110

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